Dear Parents,

**STUDENT ATTENDANCE**

I remind parents that they are legally responsible for the regular attendance of students at school. (Education Act 1990).

If your child is absent from school for a whole day or part day, you must provide an explanation. This can be done by phone call, written note, email and through our new School Stream phone app.

**Students must attend school on each day that instruction is provided. Dungay school hours are 9am to 2.45pm.**

**Lateness**

Parents must provide an explanation for lateness on that day. If you are unable to provide an explanation by phone, you must sign your child in at the office, or give your child a written note to hand in on arrival.

**Leaving early**

Parents must provide an explanation for leaving early on that day. Please notify the school on the morning of that day if your child has an unavoidable appointment.

**Whole day absences**

Parents must promptly provide an explanation for all absences, on the day of the absence or within 7 days. If there are frequent absences being explained as illness schools can request a medical certificate that must state “the child is unfit for school” on specified dates.

Schools have a responsibility to maintain accurate records. Explanations for absences are retained by the school for two years and are subject to audit.

*Please note that school Principals can decline an explanation of a given absence and record this as unjustified.*

**YEAR 6 FUNDRAISING**

The cake morning and disco held last Thursday were both big hits with the children, as usual. Thank you for all the yummy cakes that were donated for the fundraiser and thanks to Kim for being our master DJ at the disco. Our hardworking staff, year 6 students and their parents are to be congratulated for their hard work at the disco.

P&C sales of calendars etc went well on the night with many parents coming along to view their child’s artwork for these special items. Thank you for supporting this activity.

Have a wonderful week.

Marg Burgess
Principal

**LIBRARY**

This week is the last week students can borrow books from the library for this term.

All outstanding loans should then be returned by Monday 30 November ready for stocktaking.

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**2015 Dungay School Calendar**

**Term 4**

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Wk 7</td>
<td>Wed 18 Nov</td>
<td>Kindergarten Orientation 9.30-2.00pm</td>
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<tr>
<td>Wk 8</td>
<td>Wed 25 Nov</td>
<td>Kindergarten Orientation 9.30-2.00pm</td>
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<tr>
<td>Wk 9</td>
<td>Tues 1 Dec</td>
<td>Volunteers morning tea</td>
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<td></td>
<td>Wed 2 Dec</td>
<td>Kindergarten Orientation 9.30-2.00pm Year 6 parent evening Wollumbin H5</td>
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<td></td>
<td>Thur 3 Dec</td>
<td>Playgroup Christmas party Year 6 Farewell</td>
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<tr>
<td>Wk 10</td>
<td>Thur 10 Dec</td>
<td>Presentation night</td>
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<tr>
<td>Wk 11</td>
<td>Wed 16 Dec</td>
<td>Last day of term for students</td>
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<tr>
<td></td>
<td>Fri 18 Dec</td>
<td>Last day of term for staff</td>
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